

**Village of Archerwill
Meeting Minutes
Regular Meeting August 19, 2025**

Held Tuesday the 19th day of August, 2025
in the Council Chambers of the Municipal Office at
Archerwill, Saskatchewan

Present:

Mayor Steven Christianson
Councillor Jenna Patterson
Councillor Sheldon Kohlen
Councillor Traci Thorpe
CAO Amber Patterson
Absent: Councillor Brad Harley

Call to Order

A quorum being present, Mayor Steven Christianson called the meeting to order at 5:57 p.m.

Adoption of Agenda

141/25 Kohlen: THAT the agenda as amended for the Regular Meeting August 19, 2025 be approved as presented.

Carried

Delegations

*Foreman's Report – Jody Hagenes 6:47pm - 7:05pm
Terry Trombley – Prairie North Co-op 5:58pm – 6:43pm*

Minutes

142/25 Patterson: THAT the minutes of the Regular Meeting of council held on July 15, 2025 be approved as presented.

Carried

Accounts and Easypay

143/25 Kohlen: THAT payment of the accounts represented by cheques #4319 to #4336 totaling \$14,908.77; online payment vouchers #0073 to #0084 totaling \$23,094.67. Easypay reference numbers r000550 to r000556 totaling \$7,984.54 with a grand total of \$45,987.98 be approved as presented and the payment registers attached hereto.

Carried

Financial Reports

144/25 Patterson: THAT the Financial Statements for the period ending July 31, 2025 and the six July 2025 bank reconciliation reports be approved as presented and a financial summary attached hereto.

Carried

Reports

145/25 Thorpe: THAT the Foreman, Administrative, and Other reports presented be recognized as received and written reports filed or disposed of accordingly.

Foreman Report – written
Monthly Water Reading – July 2025
Administrator's Report – verbal
Mayor Report – verbal
Councilor Reports - verbal

Carried

- Campground Update**
- 146/25** **Thorpe:** THAT Council has heard from the CAO that in order to get a quote from SaskPower they need to have a site plan in place as well as an electrician's plan. Council has decided to wait on power. Mayor Christianson is still waiting to hear back from Ericson Construction in regards to a septic/dumping tank.
- Carried**
- Lagoon Update**
- 147/25** **Patterson:** THAT Council has reviewed the agreement that the Lagoon Committee has draft up.
- Carried**
- Fire Protection Financials**
- 0148/25** **Thorpe:** THAT Council has reviewed and accepted the financials presented by Fire Protection.
- Carried**
- Policing Invoice**
- 149/25** **Patterson:** THAT Council has reviewed the invoice and has instructed he CAO to pay the invoice in the amount of \$9,267.57.
- Carried**
- UMAAS Fall Workshop**
- 150/25** **Kohlen:** THAT Council approves that, Amber Patterson, CAO, take the UMAAS workshop scheduled for October 2, 2025 in Melville. The cost of the workshop is \$105. Reimbursement policy will be followed as applicable.
- Carried**
- Annual Foreman's Performance Review**
- 151/25** **Thorpe:** THAT Council and Administration discussed and reviewed this annual review. This review will be presented to Jody, and signed by the Mayor, Administration, and the Foreman and will be filed in the Employee File.
- Carried**
- Waterworks Financial**
- 152/25** **Patterson:** THAT Council has reviewed and accepted the Waterworks Financial Overview that the CAO will post and have readily available for any ratepayers interested.
- Carried**
- Community Barbeque**
- 153/25** **Kohlen:** THAT Council has reviewed the numbers presented by the CAO. The silver collection raised \$767.15. There was also money left over from Prairie North Coop's donation in the amount of \$129.90. A new Welcome sign will be constructed out of metal and the quote on this is \$500 from Palfy Welding. Council would like CAO the get a quote for a frame for the sign as well.
- Carried**
- Interest on Account 0124**
- 154/25** **Thorpe:** THAT Council has instructed that CAO will is to forgive the utility interest incurred in July for a total of \$5.50. This is due to the fact that Canada Post lost the cheque and wasn't returned until August 18/25.
- Carried**

Workbench Purchase

155/25 Thorpe: THAT Council has instructed CAO to purchase a workbench/tool chest from Home Depot for the price of \$448.00 plus taxes, and \$75.00 shipping charge. The unit will be used at the Village Shop.

Carried

TV Purchase

156/25 Kohlen: THAT Council has instructed CAO to purchase a tv from Canadian Tire. The budget will be \$200, plus taxes. The tv will be used for the purpose of a Village message board.

Correspondence

157/25 Kohlen: THAT the following correspondence be filed or disposed of accordingly.

- a.** Wapiti Regional Library
- b.** Connect Energy
- c.** Steel River Group
- d.** SaskEnergy

Carried

Adjournment

158/25 Christianson: THAT this meeting adjourn at 9:18 p.m.

Carried

Mayor Steven Christianson

Amber Patterson - CAO