

**Village of Archerwill
Meeting Minutes
Regular Meeting May 12th, 2026**

Held Tuesday the 12th day of May, 2026
in the Council Chambers of the Municipal Office at
Archerwill, Saskatchewan

Present:

Mayor Steven Christianson
Councillor Traci Thorpe
Councillor Jenna Patterson
Councillor Brad Harley
CAO Amber Patterson

Absent:

Councillor Sheldon Kohlen

Call to Order

A quorum being present, Mayor Steven Christianson called the meeting to order at 6:01 p.m.

Adoption of Agenda

062/26 **Patterson:** THAT the agenda as amended for the Regular Meeting May 12th, 2026 be approved as presented.

Carried

Foreman's Report – Josh Montes 6:56 p.m. – 7:17 p.m.

Minutes

063/26 **Harley:** THAT the minutes of the Regular Meeting of council held on April 21, 2026 be approved as presented.

Carried

Accounts and Easypay

064/26 **Patterson:** THAT payment of the accounts represented by cheques #4435 to # 4439 totaling \$41,520.99, online payment vouchers #0048 to #0054 totaling \$6,770.95. Easypay reference numbers r000626 to r000638 and c004437 to c004338 totaling \$11,672.73 with a grand total of \$59,964.67 be approved as presented and the payment registers attached hereto.

Carried

Financial Reports

065/26 **Thorpe:** THAT the Financial Statements for the period ending April, 2026 and the seven April 2026 bank reconciliation reports be approved as presented and a financial summary attached hereto.

Carried

Reports

066/26 **Patterson:** THAT the Foreman, Administrative, and Other reports presented be recognized as received and written reports filed or disposed of accordingly.

Foreman Report - verbal
Monthly Water Reading – April 2026
Administrator's Report –verbal
Mayor Report – verbal
Councilor's Reports - verbal

Carried

- 067/26

Fire Protection Financials

Thorpe: THAT Council has reviewed and accepted the financials presented by Fire Protection.

Carried
- 068/26

2025 Audit Package

Patterson: THAT Council approves the 2025 Audited Financial Statements provided from HSA Chartered Professional Accountants and therefore Council approves the Mayor and Administration signing off approving the 2025 Audit. Furthermore, Council has discussed and there have been no subsequent events occur or contingencies arise, from December 31, 2025 up to this current date, which would have material impact on the Financial Statements approved here today.

Carried
- 069/26

2025 Audit Package - Signatures

Thorpe: THAT Council acknowledge that the Mayor and Administration have signed the Management’s Responsibility page, the Adjusted Journal Entries, and the Management Representation Letter as required by our Auditors, HSA Chartered Professional Accountants.

Carried
- 070/26

Summary Report for Ratepayers

Harley: THAT council has agreed for CAO to add an audited financial summary along with the tax levy notices that go out in 2026.

Carried
- 071/26

Waterworks Inspection

Harley: THAT Council has acknowledged the waterworks inspection provided to them, dated May 6, 2026, conducted by the Water Security Agency. Council has discussed all comments listed and has no further questions.

Carried
- 072/26

Fire Protection 2026 Budget

Thorpe: THAT Council approves the 2026 Fire Protection Budget as presented with the Village share of 30% being \$6,000, which will be made in 2, \$3000 installments, Spring and Fall.

Carried
- 073/26

Summer Student

Thorpe: THAT Council advertises for the summer employee position with deadline being June 10th, interviews on June 15th. Advertise at 30 hours/week. It shall pay \$18.00/hour, with the grant covering \$2,074.

Carried
- 074/26

Adjournment

Christianson: THAT this meeting adjourn at 8:28 p.m.

Carried

Mayor Steven Christianson

CAO Amber Patterson