Village of Archerwill
Meeting Minutes
Regular Meeting April 21, 2026

Held Tuesday the 21st day of April, 2026
in the Council Chambers of the Municipal Office at
Archerwill, Saskatchewan

Present:

Mayor Steven Christianson
Councillor Sheldon Kohlen
Councillor Jenna Patterson
Councillor Brad Harley
Councillor Traci Thorpe
CAO Amber Patterson

Absent:

N/A

Call to Order

A quorum being present, Mayor Steven Christianson called the meeting to order at 6:06 p.m.

Adoption of Agenda

045/26 **Harley:** THAT the agenda as amended for the Regular Meeting April 21st, 2026 be approved as presented.

Carried

Foreman's Report – Josh Montes 6:06 p.m. – 6:13 p.m.
Delegates – Centennial Gardens Committee – Sharon Wheeler & Carmel Fountain 7:29 p.m. – 7:53 p.m.

Minutes

046/26 **Patterson:** THAT the minutes of the Regular Meeting of council held on March 17, 2026 be approved as presented.

Carried

Accounts and Easypay

047/26 **Thorpe:** THAT payment of the accounts represented by cheques #4417 to #4434 totaling $28,193.65, online payment vouchers #0032 to #0047 totaling $11,796.14. Easypay reference numbers r000614 to r000625 totaling $10,134.45 with a grand total of $50,124.24 be approved as presented and the payment registers attached hereto.

Carried

Financial Reports

048/26 **Kohlen:** THAT the Financial Statements for the period ending March 31, 2026 and the seven March 2026 bank reconciliation reports be approved as presented and a financial summary attached hereto.

Carried

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Reports

049/26 **Thorpe:** THAT the Foreman, Administrative, and Other reports presented be recognized as received and written reports filed or disposed of accordingly.

Foreman Report – verbal
Monthly Water Reading – March 2026
Administrator's Report –verbal
Councillor's Report – verbal
Mayor Report – verbal
Rec Board – verbal – Sheldon Kohlen
PLWM – vernal – Brad Harley
SUMA Convention Report – verbal – Mayor Christianson

Carried

Fire Protection Financials

050/26 **Patterson:** THAT Council has reviewed and accepted the financials presented by Fire Protection.

Carried

Water Treatment Plant Upgrade

051/26 **Harley:** THAT Council has reviewed the documentation from Randy at Element Water in regards to the installation of the UVT lights. Council has advised that the CAO shall contact Element Water and proceed with installation payment of $40,538.00.

Carried

2026 Budget

052/26 **Harley**: THAT Council accepts the recommendation from the Finance Committee for both the 2026 capital and operating budget. With the operating budget showing the total revenues being $504,240 and total expenditures being $501,840 showing a budgeted surplus of $2,400.

Carried

2026 Mill Rate

053/26 **Thorpe**: THAT the mill rate for the 2026 tax year be 16 mills.

Carried

054/26 **2026 Education Property Tax Mill Rates**

: THAT Council acknowledges and authorizes the Government of Saskatchewan's education property tax mill rates to be levied with respect to every school division and property class for the 2026 taxation year as follows:

- Agricultural Property 1.07 mills
- Residential Property 4.27 mills
- Commercial/Industrial Property 6.37 mills
- Resource Property 7.49 mills

Carried

UMAAS Convention 2026

055/26 **Christianson**: THAT Administrator Amber Patterson be authorized to attend the 2025 Urban Municipal Administrators' Association of Saskatchewan (UMAAS) Convention in Saskatoon from June 2-5, 2026. The cost of convention and the associated hotel, travel, and meal costs will be approved upon receiving per diem expense request. It is further understood that the Village Office will be closed June 2-5, inclusive.

Carried

Equipment Sealed Tender

056/26 **Patterson**: The Village will advertise and put out a call for sealed tenders for the box scraper, 1993 GMC (gold) truck and 1995 Chevrolet (white) truck. These sealed tenders will be received from now until 1:00 p.m. on Thursday, May 14, 2026. Tenders will be opened at the May Regular Council meeting held on May 19, 2026.

Carried

057/26 **HSA Audit Letter**

Patterson: THAT Council has read and understands the Audit process put forth by HSA Chartered Professional Accountants.

Carried

058/26 **Ponass Lake Waste Management Site Authority Inc Budget for 2026**

Kohlen: THAT Council approves the PLWMS budget with the Village levy share of 21% that being $9,450.

Carried

059/26 **Spring Clean**

Patterson: THAT Council would like to offer Spring Clean-up to the residents of Archerwill again this year. They have advised to the CAO to work with the Village Foreman to set dates for this.

Carried

Correspondence

060/26 **Patterson:** THAT the following correspondence be filed or disposed of accordingly.

- **a.** WSA Flood Risk
- **b.** WSA
- **c.** Canadian Paving Services
- **d.** Notice Nature
- **e.** NESTPC
- **f.** Canadian History

Carried

Adjournment

061/26 **Christianson:** THAT this meeting adjourn at 9:02 p.m.

Carried

Mayor Steven Christianson

CAO Amber Patterson