

**Village of Archerwill
Meeting Minutes
Regular Meeting, February 23, 2026**

Held Monday the 23rd day of February, 2026
in the Council Chambers of the Municipal Office at
Archerwill, Saskatchewan

Present:

Mayor Steven Christianson
Councillor Traci Thorpe
Councillor Brad Harley
Councillor Jenna Patterson
Councillor Sheldon Kohlen
CAO Amber Patterson

Call to Order

A quorum being present, Mayor Steven Christianson called the meeting to order at 6:06 p.m.

Adoption of Agenda

021/26 Thorpe: THAT the agenda for the Regular Meeting February 23, 2026 be approved as presented.

Carried

Minutes

022/26 Harley: meeting of council held on January 20, 2026 be approved as presented.

Carried

Accounts and Easypay

023/26 Patterson: THAT payment of the accounts represented by cheques #4401 to #4409 totaling \$13,706.12, online payment vouchers #2026-0008 to #2026-0019 totaling \$15,832.59. Easypay reference numbers r000596 to r000600 totaling \$9,036.96 with a grand total of \$38,575.67 be approved as presented and the payment registers attached hereto.

Carried

Financial Reports

024/26 Kohlen: THAT the Financial Statements for the period ending January 31, 2026 and the five January 2026 bank reconciliation reports be approved as presented and a financial summary attached hereto.

Carried

Reports

025/25 Thorpe: THAT the Foreman, Administrative, and Other reports presented be recognized as received and written reports filed or disposed of accordingly.

Foreman Report – written by Jody, read by Mayor
Monthly Water Reading – January 2026
Administrator’s Report –verbal
Council Reports – verbal
Mayor Report - verbal

Carried

	Fire Protection Financials	
026/25	Kohlen: THAT Council has reviewed and accepted the financials presented by Fire Protection.	Carried
	Policy 1/2026	
148/19	Thorpe: THAT Policy 1/2026 to provide a guideline for Administration and Council in regards to disciplinary actions.	Carried
	Policy 2/2026	
148/19	Harley: THAT Policy 2/2016 to provide a guideline for Administration and Foreman in regard to working alone.	Carried
	Security Cameras for Water Treatment Plant	
031/25	Patterson: THAT Council supports the purchase of security cameras to be placed at the Water Treatment Plant. CAO shall purchase from Amazon Business in the amount of \$160.04. CAO will research to purchase a wifi bridge.	Carried
	Remuneration Pay	
032/26	Thorpe: THAT Council will change the pay schedule to monthly from quarterly. A rate of \$250/month will be paid and adjusted at year end.	
	SAMA Payment	
032/25	Christianson: THAT council has advised the CAO to \$4,053.00 for the 2026 SAMA Municipal Requisition.	Carried
	HSA First Payment	
078/25	Patterson: THAT Council has advised the administrator to make a first payment to HSA Chartered Professional Accountants in the amount of \$7,076.25.	Carried
	Casual Pub Works Wage	
034/25	Thorpe: THAT Council has agreed to pay wages to the Casual Public Works employee \$25.00/hour.	Carried
	Week-End Water Testing	
035/25	Kohlen: THAT Council will hire Gabe Miller to do Week-end Water Testing. Training will begin March 7, 2026.	Carried
	SUMA Convention 2026	
225/21	Thorpe: THAT Mayor Steven Christianson, Deputy Mayor Jenna Patterson and CAO Amber Patterson be authorized to attend the 2026 Saskatchewan Urban Municipalities Association Convention in Regina from April 12-15, 2026. The cost of convention and the associated hotel, travel, and meal costs will be approved upon receiving supporting receipts. It is further understood that the Village Office will be closed April 13-15.	Carried

- 036/25

Correspondence

: THAT the following correspondence be filed or disposed of accordingly.

a. Wapiti Regional Library

b. Sask Lotteries: Communities in Bloom

c. FCM

Carried
- 037/25

Adjournment

: THAT this meeting adjourn at 7:50 p.m.

Carried

Mayor Steven Christianson

CAO Amber Patterson