

**Village of Archerwill
Meeting Minutes
Regular Meeting, January 20, 2026**

Held Tuesday the 20th day of January, 2026
in the Council Chambers of the Municipal Office at
Archerwill, Saskatchewan

Present:

Mayor Steven Christianson
Councillor Sheldon Kohlen
Councillor Brad Harley
Councillor Jenna Patterson
Councillor Traci Thorpe
CAO Amber Patterson

Absent:

n/a

Call to Order

A quorum being present, Mayor Steven Christianson called the meeting to order at 6:03 p.m.

Adoption of Agenda

001/26 Patterson: THAT the agenda for the Regular Meeting December 16, 2025 be approved as presented.

Carried

Foreman's Report – Jody Hagenes 6:04 p.m. – 6:11 p.m.

Minutes

002/26 Harley: THAT the minutes of the Regular Meeting of council held on December 16, 2026 be approved as presented

Carried

Accounts and Easypay

003/26 Thorpe: THAT payment of the accounts represented by cheques #4389 to #4400 totaling \$9,338.58, online payment vouchers #2025-0133to #2026-0007 totaling \$15,117.84. Easypay reference numbers r000496 to r000509 totaling \$12,288.38 with a grand total of \$36,744.80 be approved as presented and the payment registers attached hereto.

Carried

Financial Reports

004/26 Patterson: THAT the Financial Statements for the period ending December 31, 2025 and the five December 2025 bank reconciliation reports be approved as presented and a financial summary attached hereto.

Carried

Delegates Report –Sharron Wheeler & Karen Anderson 6:59 p.m. – 7:12 p.m

Reports

005/26 Harley: THAT the Foreman, Administrative, and Other reports presented be recognized as received and written reports filed or disposed of accordingly.

Foreman Report – written
Monthly Water Reading – December 2025
Administrator's Report –verbal
Mayor's Report – verbal
Councillor Reports - verbal

Carried

Fire Protection Financials

006/26 Kohlen: THAT Council has reviewed and accepted the financials presented by Fire Protection.

Carried

Fidelity Bond

007/26 Thorpe: THAT Council acknowledge the 2026 Fidelity Bond Insurance as presented.

Carried

Insurance

008/26 Patterson: THAT the Village proceed with SUMAssure insurance coverage with lists and values with the following deductibles: \$2,500 on machinery and \$5,000 on buildings and that the CAO pay the premium of \$20,435.

Carried

Policy 10/2019

009/26 Kohlen: THAT Policy 10/2019 Remunerations Rates Policy was addressed and no changes shall be made in 2026.

Carried

Policy 11/2019

010/26 Patterson: THAT Policy 11/2019 Per-Diem Expense Claim Policy was addressed and no changes shall be made in 2026.

Carried

SUMA Convention

011/26 Thorpe: THAT Council will send CAO as well as Councilors that would like to attend. Councilors will inform the CAO at the February meeting who will be attending so she can register them.

Carried

RFNow Change

013/26 Patterson: THAT Council has reviewed all documentation submitted by RFNow and approves the requested changes.

Carried

Skate Park Account

014/26 Thorpe: THAT Council has heard from the CAO that the account has been inactive for over 3 years and that at the suggestion of the Credit Union, Council will transfer the remaining funds of \$5,626.97 to a redeemable term.

Carried

Correspondence

01/25 **Harley:** THAT the following correspondence be filed or disposed of accordingly.

- a. Northeast Transportation Committee
- b. Cornerstone Credit Union

Carried

Adjournment

020/25 **Christianson:** THAT this meeting adjourns at 8:14 p.m.

Carried

Mayor Steven Christianson

CAO Amber Patterson